

London Boroughs of Brent and Harrow Trading Standards Advisory Board

21st March 2011

Report Number 06/10 from the Head of Trading Standards

For information

Title of Report: **Trading Standards Draft Work Plan for 2011/2012**

1.0 Summary

1.1 This report provides Members with information concerning the Trading Standards Work Plan for 2011/2012.

2.0 Recommendations

2.1 That Members consider the Work Plan and comment where appropriate.

3.0 Financial Considerations

3.1 There are no financial considerations arising from this report, the work plan reflects the amount of work that can be achieved with the budget provided for the Service for 2011/2012. The Consortium budget is covered in report 05/10.

4.0 Staffing Implications

4.1 There are no staffing implications arising from this report. The staffing implications of the Consortium budget are covered in report 05/10.

5.0 Detail

5.1 Each year, the Service produces a Work Plan, which details the work the Service is due to undertake for the financial year ahead.

5.2 At the moment, the Service is undergoing a restructure as part of Wave 2 of Brent Council's structure and staffing review. The consultation on the restructuring lasts until 22nd April and so this Plan is a draft that is liable to change when the results of the consultation are announced, sometime after 22nd April.

5.3 Whatever the result of the consultation, the Service will have a reduced workforce next year although all effort has been made to make the requisite savings while protecting front line staff. However, the full effect of reducing the number of back office staff by over 50% will not be known until it happens. It may well be that some of our enforcement staff's time is spent completing tasks that were previously done for them. This will obviously have an impact on the work that they will be able to produce.

5.4 The Plan is directly linked to the budget and reflects the outputs achievable with the available resources.

5.2 A copy of the Work Plan for the year 2011/2012 is attached as an Appendix to this report.

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Head of Trading Standards